

PERE MARQUETTE DISTRICT LIBRARY BOARD OF TRUSTEES

Regular Board Meeting August 11, 2020 (Unapproved)

The regular meeting of the Pere Marquette District Library Board of Trustees was called to order at 7:05 p.m. by Susan Wentworth. Members present were: Heather Parsons, Sue Wentworth, Marcy Klaus.

Members absent were: Lisa Card & Julie Cole. Library personnel present: Sheila Bissonnette, Library Director, and Nick Loomis Assistant Director.

Approval of the Consent Agenda: It was moved by Marcy Klaus to approve the Consent Agenda. Heather Parsons provided support to that motion. Ayes all, motion carried.

Approval of the Agenda: It was moved by Marcy Klaus and supported by Heather Parsons to approve the agenda with corrections. Ayes all, motion carried.

Old Business: Approval of Surrey Township Public Library Reciprocal Agreement. It was moved by Heather Parsons and supported by Marcy Klaus to approve the agreement. Ayes all, motion carried.

New Business: Approval of the MCAA \$4000 grant for 2012 Summer Reading Program. Marcy Klaus made the motion to approve the MCAA Grant. Heather Parsons provided support. Discussion was had. Ayes all. Motion Carried.

Review and approval of the employment contract for Nick Loomis: Heather Parsons made the motion to approve the contract for Nick Loomis as Assistant Library/IT Director. Marcy Klaus provided support. Discussion was had. Ayes all. Motion carried.

Review and approval of the update to the employee handbook. It was motioned to approve the update with the exception of the Bereavement Pay section by Marcy Klaus. Heather Parsons provided support. The Bereavement Pay section update was tabled for review at the next meeting where in several options will be presented by Asst. Director Nick Loomis for consideration.

General Library Update: Review and approval of the COVID-19 Response & Notification Plan for confirmed cases of COVID-19. It was moved by Marcy Klaus to approve the plan. Heather Parsons provided support. Ayes all. Motion Carried.

General Library Update: Discussion of recent FB posts, that were brought to Sheila's attention, made by local citizens about campaign promises in regards to the election of a new Grant Township Trustee that campaigned on re-voting the library millage.

Public Comment: No public comment

Next Board meeting – September 1st 2020 at 7pm

Adjournment: It was moved by Marcy Klaus and seconded by Heather Parsons to adjourn the regular meeting on August 11th, 2020 meeting of the Pere Marquette District Library Board of Trustees at 7:39 p.m. Ayes all. Motion carried.

Respectfully submitted, Nick Loomis, Assistant Library Director