

PERE MARQUETTE DISTRICT LIBRARY BOARD OF TRUSTEES

Regular Board Meeting December 7, 2021 (Unapproved)

The regular meeting of the Pere Marquette District Library Board of Trustees was called to order at 7:01 p.m. by President, Susan Wentworth. Members present were: Bob Moore, Lisa Card, Sue Wentworth and Marcy Klaus. Members absent were: Julie Cole. Library personnel present: Sheila Bissonnette, Library Director and Nick Loomis Assistant Director.

Approval of the Consent Agenda: It was moved by Lisa Card to approve the Consent Agenda. Marcy Klaus provided support to that motion. Ayes all, motion carried.

Approval of the Agenda: It was moved by Marcy Klaus and supported by Bob Moore to approve the agenda as presented. Ayes all, motion carried.

Old Business:

- A. Update to Coleman Library partnership: An update was given regarding the process of getting Coleman Area Library migrated to the Horizon system as a member of the Valley Library Consortium. Coleman is a fully active partner with the Valley Library Consortium. They are filling holds and borrowing items from other member libraries. No action was taken.

New Business:

- A. Approval of salary/benefit hourly rate for ARPA grant administration: Marcy Klaus made the motion to approve the salary/benefit hourly rate for Sheila Bissonnette and Nick Loomis as presented. Lisa Card provided support. Ayes all motion carried.
- B. Approval of the revised 2021-2022 budget: Lisa Card made the motion to approve the revised 2021-2022 budget as presented. Bob Moore provided support for the motion. Ayes all motion carried.
- C. Approval of the revised mobile hotspot policy: Revision of the mobile hotspot policy was needed to address the failure to return the devices until service was deactivated. The revised policy increases the daily fine amount to \$5.00 and will assess a \$20.00 deactivation fee if the device is 4 days overdue. Marcy Klaus made the motion to approve the revision. Lisa Card provided support. Ayes all motion carried.

Public Comment: No public comment

Next Board meeting – January 4th, 2022 at 7pm

Adjournment: It was moved by Lisa Card and seconded by Bob Moore to adjourn the regular meeting on December 7, 2021 meeting of the Pere Marquette District Library Board of Trustees at 7:38 p.m. Ayes all. Motion carried.

Respectfully submitted, Sheila Bissonnette, Library Director