PERE MARQUETTE DISTRICT LIBRARY BOARD OF TRUSTEES
Regular Board Meeting October 27, 2026 (Unapproved)

The regular meeting of the Pere Marquette District Library Board of Trustees was called to order at 7:01p.m. by President Marcy Klaus. Members present: President Marcy Klaus Trustee Carol Santini, Trustee Julie Cole. Members absent: Treasurer Michelle Bott and Secretary Darcie Bower. Library personnel present: Sheila Bissonnette, Library Director and Nick Loomis, Assistant Library Director.

Approval of the Consent Agenda: It was moved by Trustee Carol Santini to approve the Consent Agenda with the additional new business item. Trustee Julie Cole provided support. Ayes all, motion carried.

Librarian's Report:
Sheila provided an update on the Craig Johnson author event held at the Ideal Theatre on October 13th. The event was a tremendous success, with a sold-out audience of 230 in attendance. Sheila also shared that she is serving on both the Personnel and Finance Committees of the Valley Library Consortium. The Personnel Committee is currently working on the annual evaluation of the Executive Director, while the Finance Committee is beginning the process of developing the budget for the upcoming fiscal year.

Old Business:

A. None

New Business:

A. Approval of the agreement for capture: Trustee Julie Cole made the motion to approve the DDA capture agreement. Trustee Carol Santini provided support. Ayes all. Motion carried.
B. Review and approval the revised employee call-in and safety-accident policy: Trustee Carol Santini made the motion to approve the revised employee call-in and safety-accident policy. Trustee Julie Cole supported the motion. Ayes all. Motion carried.
C. Review and approval of the revised capital asset policy: Trustee Carol Santini made the motion to approve the revised capital asset policy as presented. Trustee Julie Cole provided support for the motion. Ayes all. Motion carried.
D. Review and approval for a 6-month CD at Members First Credit Union: Trustee Julie Cole made the motion to move the current funds at Members First Credit Union to a 6-month CD with authorized signers to include Sheila Bissonnette and Treasurer Michelle Bott. Trustee Carol Santini supported the motion. Ayes all. Motion carried.

Next Board meeting – December 1, 2026, at 7pm. The November 4th meeting has been cancelled.

Adjournment: Trustee Carol Santini made motion to adjourn. Trustee Julie Cole provided support. Library Board Treasurer adjourned the October 27th, 2026 meeting at 7:35pm. Ayes all. Motion carried.

Respectfully submitted, Sheila Bissonnette, Library Director